

General Details

1. Your name and trading name:
2. Address:
3. Telephone: Fax:
4. Email:
5. Website:
6. How long have you traded from this business? Years: Months:
a) Previous address? Years: Months:
7. Please indicate which Trade Association you are a member of (if any):
8. Do you keep books recording all goods consigned or sale and/or valuation? Yes No
9. Have you previously been insured? Yes No
If **YES**, with whom?
10. Have Lloyds or any other Insurer ever cancelled or refused to issue or to continue with any insurance for you? Yes No
If **YES**, please provide details:
11. Have you or any Director or Partner ever been:
a) Convicted of or charged (but not yet tried) with any criminal offence Yes No
b) Declared Bankrupt or Insolvent? Yes No

Sums Insured

STOCK, GOODS IN TRUST

Basis of Settlement: Claims under this Section are normally settled on the following basis :

- (a) Own stock, at Original Cost Price + % **OR** Selling Price less 25% (**Please indicate your requirement**)
- (b) Property sold but not delivered, at Selling Price
- (c) Work on consignment - At Artist price + 20%, 30%, 40% (please select as appropriate)
- (d) Property bought by you on behalf of a client, at purchase price plus any fee or commission pre-agreed in writing

12. With the above basis of Settlement in mind, what Stock Sum Insured do you require? Yes No

13. With the above Sum Insured in mind, please indicate the percentage breakdown of your stock:

- a) Pictures and the like (including frames) %
 - b) Pottery, China, Glass, Terracotta and other brittle articles %
 - c) Any other Stock (Please State) %
- Total: 100 %**

14. Goods in Transit:

- a) What value do you require for Goods carried by you away from your premises? \$
- b) Maximum value, any one consignment within Australia by carriers, couriers regularly used for transits: \$
- c) Maximum value, any one consignment Overseas by carriers, couriers regularly used for transits: \$

15. Do you require cover for Stock at Fairs / Exhibitions? Yes No

If **YES**, please indicate:

- a) Estimated number to be attended in the next 12 months:
- b) The maximum value taken to each: \$

Security/Fire Protection

16. Please state the nature of the Buildings' construction (i.e. Brick / Timber / Concrete etc)

- a) Please indicate approx age of the Building:
 - b) Is the Building in a good state of repair? Yes No
 - c) Are the premises Occupied at night? Yes No
- If **YES**, by whom? You Tennant Other

17. Are the Premises Alarmed? Yes No

If **YES**, please indicate:

- a) Name of Alarm Company:
- b) Are they an approved organisation? Yes No
- c) What type of alarm connection is provided? Bells Central Station Other

d) Is the alarm maintained under contract?

Yes No

18. Is there a Safe present on the premises?

Yes No

If **YES**, please provide the Make, Model etc:

19. If any, please advise how the Display Windows are protected:

a) Plate Glass

Yes No

b) Bandit Glass

Yes No

c) Laminated Glass (at least 9.5mm)

Yes No

d) Internal Grille(s)

Yes No

e) External Grille(s) or Shutter(s)

Yes No

20. How are doors & windows secured and protected?

a) External Doors:

b) External Windows (other than display windows)

21. Do you have Closed Circuit Television?

Yes No

If **YES**, is it recorded?

Yes No

22. Is there Any Other protection in place?

(ie Fire extinguishers/Smoke detectors/Hose reels/Sprinklers/Other)

Yes No

If **YES**, please give details:

23. Do you use Reed switches for high value individual items? (ie \$500,000 +)

Yes No

Declaration

Are there any circumstances within your knowledge not already disclosed which would affect Insurers decision to accept this proposal of insurance and subsequent issue of any Policy ? If so, Please state:

(If you are unsure as to what constitutes a material fact or feel you need to discuss this aspect or require any help, please consult us).

Details	
Signed	
Name	
Date	

I/We have read the above and to the best of my/our knowledge and belief, the information provided in this questionnaire , whether in my/our hand or not, is true and I/We have not withheld any material facts. I/We understand that non-disclosure or misrepresentation of a material fact will render this insurance null and void.